

**CITY OF LAFAYETTE  
ORDINANCE NUMBER  
148**

**AN ORDINANCE UPDATING CODE 33.04 PROVIDING FOR REIMBURSEMENT FOR  
COMPUTER AND COMPUTER RELATED EQUIPMENT**

The City Council of the City of Lafayette Ordains:

**COMPUTER AND COMPUTER EQUIPMENT REIMBURSEMENT**

**SECTION 1. PURPOSE**

It is the purpose of this Section to provide for reimbursement to the Mayor, City Council, and other City Staff at the City Council's discretion, for a computer or other electronic device to be used in their performance as members of the Lafayette City Council.

**SECTION 2. REIMBURSEMENT**

The Mayor, City Councilmembers, and other City Staff as determined by the City Council, will be provided reimbursement by the City for a computer or other appropriate electronic device or software purchased for use in their official capacity as a City Councilmembers in a maximum amount of \$800 with receipt for proof of purchase of said equipment.

*The reimbursement will be done once per member per ~~four-year~~ elected term of office ~~term~~-or, for staff members, as deemed appropriate by the City Council. The equipment must be purchased within the first six (6) months of the member's term to be eligible for reimbursement as provided in this Section.*

The computer purchases reimbursed under this Ordinance are the personal property of the Mayor, Councilmember, or staff member. The Mayor and individual Councilmembers may refuse this benefit.

Only those Councilmembers in office on January 1, 2015 and thereafter will be eligible for this equipment reimbursement. Notwithstanding the preceding provision, a Mayor elect and Councilmembers elect who will take office effective January 1 of any year may be reimbursed after January 1 of any year, for their computer equipment purchased prior to the effective date of the commencement of their term in office. Also, any Mayor or Councilmember in office at the time of the effective date of this ordinance may receive said reimbursement within six (6) months of the effective date.

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**SECTION 3. POOLING OF RESOURCES**

Elected officials and staff eligible for equipment reimbursement under this section, may, if they choose, jointly solicit bids, quotes, or RFPs for their equipment for the purposes of cost efficiency. ~~Persons purchasing equipment under this ordinance may ask for a check from the City to purchase the equipment. A receipt will then have to be immediately provided to the City after purchase or the person receiving the advanced check will be liable to reimburse the City for the costs advanced.~~ **Persons purchasing equipment under this ordinance will submit receipts to the city clerk/treasurer to receive a reimbursement through a payroll check to eliminate an IRS Fringe benefit infraction. Reimbursement of the sales tax will not be included.**

**Passed by the City Council of the City of Lafayette this \_\_\_\_ day of \_\_\_\_, 2024.**

AYES:

NAYS:

PRESENT-NOT VOTING:

ABSENT:

**Signed: \_\_\_\_\_, Mayor**

**Attest: \_\_\_\_\_, City Clerk**

First Reading: 6/10/2024

Post on Website: 6/13/2024

Second Reading/Adoption:

Publication: